

SUPPORTED LICENSEE ATTESTATION

To be completed by a licensee the applicant has supported or provided guidance in day-to-day tasks.

Please note - the ultimate responsibility for supervision sits with the designated supervisor (Agent or Branch Manager). However, an experienced and competent salesperson may assist a supervisor with overseeing day-to-day tasks carried out by less experienced salespersons.

Please ensure that all evidence submitted falls within the supervision obligations of The Real Estate Agents Act 2008, Section 50(1).

Refer to the **REA Professional Standard on Supervision** for more information
<https://www.rea.govt.nz/assets/Resources/Professional-Standard-on-Supervision.pdf>

Company/Real Estate Agency	
Applicant's name	

Supported licensee's details			
Name			
Email			
Phone number		Licence number	

The timeframe when the applicant gave you support:

Please provide the length of time and dates (months and years):

I confirm that the applicant had the following skills:	Yes	No
They provided constructive, written feedback on the quality and accuracy of inspections and comparable market analysis (CMA) reports I completed.		
They evaluated the considerations I identified that affect pricing and required additional duty of care to vendors.		
Please list the applicable considerations that were included. (You may provide a separate list if you need more space)		

I confirm that the applicant had the following skills:		Yes	No
They provided constructive, written feedback on the quality and accuracy of each of my reports.			
They developed and communicated my professional development plan to meet my performance needs, the agency's vision, and strategic objectives consistent with agency procedures.			
They evaluated an investment analysis report (or Information Memorandum) I completed, ensuring it represented the property and was consistent with industry requirements.			
Please list the considerations they included in their evaluation. (You may provide a separate list if you need more space)			

Other relevant comments about the applicant and how they have supported you

I agree to be contacted by a Ignite Group Assessor (if required) to discuss this attestation and the support provided by the applicant.

Supported Licensee signature	
Date	